

Student Activity and Service Fee Advisory Committee
Fact Sheet

ORGANIZATION: Avery Point Associated Student Government

A. Organization Contact Information

1. Address: 1084 Shennecossett Rd, Groton, CT 06340
2. Phone number: 860-405-9014
3. Fax number
4. Web address: asg.averypoint.uconn.edu

B. History/Mission of Organization

1. History: 1967

2. Mission Statement: To represent the interests of the Student Body with the Administration of the University of Connecticut, as well as the community. To supervise all student activities funded by the ASG and oversee the finances of organizations receiving funds from the ASG. We also want to promote cooperation between the Avery Point Campus, the main campus, and the other regional campuses. Lastly by doing all of this we hope to empower and develop the leadership abilities of both elected members and the student body at large.

C. Student Fees – dollar amount students pay per year

Students pay \$70 a year or \$35 a semester.

D. Eligible Participants – what students may participate in your activities?

All fee paying students are allowed to participate in our activities.

E. Governance (please identify the governance structure of your organization and identify those who are students and those who are not students)

1. Executive Officers

President

Vice President

Secretary/Treasurer

2. Board of Directors

Public Relations

Student Relations

Freshman Chair

Comedy Chair

Special Events Chair

Music Chair

3. Paid Positions N/A

It is important for the Student Activity and Service Fee Advisory Committee to understand who is being paid (if anyone), review the rationale behind these payments, how the rates are determined, and what internal oversight exists within the organization to oversee these payments.

If you pay student officers or other student positions and/or any member of your Board of Directors (whether they are students or community members), please complete the following information.

Student Officers (elected positions) paid (please list the titles):

- Method of payment (hourly wages, semester stipend, etc) for each position
- Rate of payment for each position
- History and Rationale for payment for each position

Appointed student positions paid (please list):

- Method of payment (hourly wages, semester stipend, etc) for each position
- Rate of payment for each position
- History and Rationale for payment for each position

Board of Director Positions paid (please list):

- Method of payment (hourly wages, semester stipend, etc) for each position
- Rate of payment for each position
- History and Rationale for payment for each position

Regional Campus Student Activity Fund

Budget Narrative Questions

Please answer the following questions in support of your budget proposal:

1. How are you **spending your funds** now? Briefly describe the programs and services provided.

We spent our funds (~20,000 annually) on special events, entertainers, and club events. Big events on campus include musicians, comedians, bowling, baseball and our Broadway trip. In addition we have small events such as karaoke and movie night. Lastly, ASG funds are distributed among clubs for events such as a Halloween Dance, Alternative Break, and the Six Flags Fright Fest.

2. Please explain any **significant changes in your budget/spending plan** for the FY17 (July 1, 2016-June 30, 2017) and for FY18 (July 1, 2017-June 30, 2018) fiscal years.

There are no significant changes in the budget plan for both of FY17 and FY18 fiscal years.

3. Do you anticipate any **changes in income from other sources** (non-student fee) during the FY17, FY18 and FY19 fiscal years? If so, briefly explain.

There are no changes in income from other sources for the FY17, FY18, or FY19.

4. What are the current and projected **levels of your reserves/fund balances**? If you have a fund balance, please describe the use/purpose of these resources.

The current amount for fund balances being carried over into Spring 2017 is \$13,000. The purpose of this balance is in case there unexpected expenses and activities that were not projected during the budget meeting.

5. Please describe the organizational priorities you address in your proposed FY19 budget. Are there any concerns or issues the Committee should be aware of when reviewing your budget?

We plan to carry out the same organizational priorities in the FY19 budget as we have been doing already. It includes providing an overall great experience by contracting entertainers and funding various activities as well as resolving any issues on campus. There are no concerns or issues for the Committee since everything will be relatively the same.

6. Relative to your fund balance (if you have one), what do you anticipate your accounts payable (items to pay for) and accounts receivable (money to collect) will be over the last two months of the fiscal year (May and June)?

We do not anticipate any accounts payable or accounts receivable in the last two months of our fiscal year.

7. Please describe how students (number and/or percentage of total student population) **utilize your services and/or participate** in your programs? Do faculty/staff (number/percentage) benefit? Do members of the local community (number/percentage) benefit?

All students and faculty are welcome to participate in ASG events while a limited number of events are open to the community as a whole. Of the roughly 800 Avery Point students, over 300 students make use of the services and programs we provide. Along with students over 50 faculty/staff benefit from our services, many of them encourage students to attend events too. Lastly, local community members, about a 70 of them, also benefit from our programs such as sailing or lectures. Events such as the Annual Cardboard Boat Race in the Fall involve local high schools on top of our faculty and students.

8. When was an audit last performed by the University's Office of Audit, Compliance and Ethics? Please list the date the final Audit report was submitted to you, the list of any financially related Recommendations, and a status report on the actions taken to comply with the Recommendation(s).

The most recent record of an audit is the follow-up information from the audit on December 6th, 2007. The financial relation recommendations and the action taken to comply are as follows:

"The Avery Point ASG should consider having written funding procedures. A retrospective analysis of the more expensive ASG events would be a useful tool for budget preparation and funding allocation. Included in this analysis would be the number of students attending, total cost of the event, cost per person who attended and percentage of the semester funding allocation this event represented."

The AP ASG and the DSA agree with this recommendation. DSA will work with the AP ASG to develop a mechanism to assess events. The information gathered have included, but have not been limited to, the number of students attending each event, itemized cost of each event, cost per person attending each event and percentage of funds allocated to each event.

9. Is there any **additional information** that the committee should be aware of in reviewing your budget proposal?

No there is no additional information for the committee. Thank you.

University of Connecticut
 Student Activity and Service Fee Advisory Committee
 Activity Fee Budget Update & Projection Form - Fiscal Year 2016-2019

Organization: Avery Point AMG
 Contact Person: Robert Alden
 Phone: (860) 271-5481

		FY16 Actual	FY17 Original	FY17 UPDATED	FY18 Original	FY18 UPDATED	FY19 PROJECTED
	Sub code Description	Amount	Amount	Amount	Amount	Amount	Amount
Revenues:	501 Donations	\$	\$	\$	\$	\$	\$
	502 Dues						
	512 Advertising						
	513 Awards and Prizes						
	515 Contractual Services						
	516 Co-Sponsorships			225		100	100
	517 Food Sales						
	518 Merchandise Sales						
	519 Participation Fees	5,185	4,000	7,810	4,000	5,000	5,000
	522 Registration Fees						
	523 Rental						
	524 Travel						
	530 Penalties and Fees						
	531 Miscellaneous						
	532 Prior Year Income						
	533 Change Fund Returns						
	540 Business Taxes (Tier III/Univ.)						
	546 Interest (Univ.)						
	547 Student Fees (Tier III/Univ.)	40,248	40,000	40,765	40,000	41,000	41,000
Total Revenues:		\$ 45,433	\$ 44,000	\$ 48,799	\$ 44,000	\$ 46,100	\$ 46,100
Expenditures:	601 Donations	\$ 32	\$ 300	\$ 0	\$ 300	\$ 0	\$ 0
	602 Dues		50	0	50	50	50
	603 Gifts			150		100	100
	604 Photocopying						
	605 Postage						
	606 Printing						
	607 Promotional Items		1,500	400	1,500	200	200
	608 Refreshments - Organization	165	400	400	400	400	400
	609 Subscriptions						
	610 Supplies - Organization	56	200	1,300	200	200	200
	611 Telephone						
	612 Advertising						
	613 Awards and Prizes	321	250	150	250	300	300
	615 Contractual Services	19,225	20,000	22,000	20,000	20,000	20,000
	616 Co-Sponsorships	3,705	3,000	4,000	3,000	3,000	3,000
	617 Cost of Goods Sold - Food Sales						
	618 Cost of Goods Sold - Merchandise Sales						
	619 Participation Fees	4,997	8,000	9,500	8,000	10,000	10,000
	620 Refreshments - Events/Programs	485	400	700	400	400	400
	621 Supplies - Events/Programs	1,759	1,000	700	1,000	800	800
	622 Registration Fees	1,320	1,200	1,575	1,200	2,000	2,000
	623 Rental		1,500		1,500	450	450
	624 Travel	6,918	6,000	7,500	6,000	8,000	8,000
	625 Equipment						
	626 Equipment - Capital						
	627 Insurance						
	628 Repairs and Maintenance						
	629 Utilities						
	630 Penalties and Fees						
	631 Miscellaneous						
	632 Prior Year Expenses						
	633 Change Funds						
	640 Business Taxes (Tier III/Univ.)						
	641 Employee Benefits (Tier III)						
	642 Wages - Student (Tier III)						
	643 Wages - Non-Student (Tier III)						
	644 Wage Taxes - Student (Tier III)						
	645 Wage Taxes - Non-Student (Tier III)						
Total Expenditures:		\$ 38,982	\$ 43,800	\$ 48,375	\$ 43,800	\$ 45,900	\$ 45,900
Revenues Less Expenditures:		\$ 6,451	\$ 200	\$ 424	\$ 200	\$ 200	\$ 200
Use of Surplus:		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
Total (Must be equal to or greater than zero.):		\$ 6,451	\$ 200	\$ 424	\$ 200	\$ 200	\$ 200
Fund Balance At Beginning Of Year:		\$ 10,127	\$ 10,327	\$ 16,578	\$ 10,527	\$ 17,002	\$ 17,202
Fund Balance At Year End:		\$ 16,578	\$ 10,527	\$ 17,002	\$ 10,727	\$ 17,202	\$ 17,402