

**Student Activity and Service Fee Submission Form
for
Trustee Organizations (all campuses)**

Welcome to the 2022-23 SASFAC process. If you need timeline, process, or resources, please visit the TSOS website [here](#).

Organization Contact Information

Display Name NetID

Wisnefsky, Zachary zaw18002

Email

zachary.wisnefsky@uconn.edu

Your Organization:

Daily Campus

Organization Website

Organization Social Media Information

Instagram: @the_dailycampus Twitter: @the_dailycampus Facebook: @dailycampus1896 YouTube: Daily Campus Video

History/Mission of the Organization

History: The Daily Campus has been serving the students, faculty and staff of UConn, as well as the surrounding community, as a student-run newspaper since 1896. The Daily Campus has the largest circulation of any college newspaper in Connecticut, and the third largest in New England. The Daily Campus is one of the last daily-print college newspapers in the United States, producing and distributing over 2000 copies daily across dozens of locations around campus.

Mission Statement: The Daily Campus strives to provide the UConn community with fair, accurate, relevant and editorially independent content, to take on student interests as our own interests, and to provide the best possible environment for students to learn, experience and develop skills related to news, media, and journalism. The Daily Campus is the student voice of UConn in newspaper form. We provide students with the opportunity to write, photograph, design, edit and overall experience firsthand all aspects of the newspaper and media industry. There are plenty of ways undergraduates can get involved in the Daily Campus, from our editorial departments to our production team and business department. No prior experience is required, all students are welcome to join.

Revenue

Current Fee Amount per Semester

10

Storrs Undergraduate [Fees](#)
Regional Undergraduate [Fees](#)
GSS Graduate [Fees](#)
Law Graduate [Fees](#)
SSW Graduate [Fees](#)

Is your Organization seeking a fee increase?

Yes

Does your Organization receive income from any source other than student fees?

Yes

From where does your Organization receive non-student fee income? Explain any current or anticipated changes in those income amounts in the current year or upcoming two years.

The Daily Campus receives income from advertising. Since the COVID-19 pandemic began, our advertising revenue has been entirely depleted. In 2020-2021, we maintained no print advertising. Leadership spent 2021-2022 attempting to rebuild the system by which we accept and bill ads by creating an online marketplace in UConn Marketplace that will make it easier for vendors to interface with production staff. The advertising system has only been operational for the second half of fall semester 2022, and we are attempting to begin social media and website advertisements to further increase revenue. Based on this situation, we project Advertising Revenue to gradually increase to \$25,000 in FY24 and \$30,000 in FY25.

Organizational Structure

Please upload a PDF of your current Organizational Chart.

[Org_Chart 2021-22.pdf](#)

Please upload a PDF of your Supplemental Excel Sheet.

[10.16.22 DC Organizational Chart \(1\).pdf](#)

Please indicate which positions (if any) are currently held by non-students.

Does your Organization pay any elected or appointed student leaders?

Yes

Does your Organization pay for any non-student staff?

Yes

Elected Student Officers: What is the history and rationale for paying each position?

Editor-in-Chief, Managing Editor, Business Manager and Digital Editor are all paid \$18 per hour for 15-20 hours per week. Each position has a wide variety of tasks and work that must be done ranging from day to day things like overseeing production, approving payroll reports, or submitting purchase authorization requests to longer term projects like redesigning and optimizing newspaper templates, conducting campus outreach and recruitment, setting up a newsletter and maintaining digital engagement, etc. Compensating these positions allows more equal opportunity for student involvement and encourages a diverse environment within the organization, allowing student leadership among those who depend on wages and cannot afford substantial volunteer time commitments.

Appointed (hired) Student positions: What is the history and rationale for paying each position?

The first four positions are the executive officers within The Daily Campus. The following positions are other workers for The Daily Campus who are compensated for shifts worked. Compensating these positions allows for more equal opportunity for student involvement and a diverse organization environment, allowing time dedications from those who are dependent on student wages to attend UConn and support themselves.

Associate Managing Editors are paid \$16 per hour. The position assists the Managing Editor with all their responsibilities as well as designing the opinion pages during and covering for the ME when the ME takes their night off.

The Advertising Director is paid \$15 per hour. This position reports to the Business Manager works to bring in local advertising. They also work closely with MediaMate, our national advertising partner.

Social Media and Outreach Coordinator is paid \$15 per hour. This position works to update The Daily Campus's social media pages daily with new pieces put out by The Daily Campus. They interact with community

members through direct messages when appropriate and work with the rest of the paper on outreach opportunities for the paper.

Life/News/Sports/Photo/Opinion/Artist Editor are each paid \$15 per hour. Each editor manages their respective section members and content. These positions each workshop their sections' stories, keep correspondence with sources and campus connections and area allotted up to 6 hours per week.

Associate Life/News/Sports/Photo/Opinion/Artist Editor are each paid hourly, at \$15 per hour. This position works closely with the editor of their respective section but is allotted 4 hours per week compared to the head editors' 6 hours.

Staff/Senior Staff writers, photographers, videographers and illustrators are paid hourly for articles and other assignment (on average 1 hour at \$14 per hour for staff and \$15 per hour for senior staff writers and basic photo assignments, 2 hours at \$14 per hour for illustrations, some special pieces like editorials, roundtables, columns etc. are paid more or less depending on the assignment).

Designers are paid hourly at \$14 per hour for designing a section (news, life, sports) of the newspaper. Shifts are typically from 7pm-close.

Copy editors are paid hourly at \$14 per hour for editing all stories for grammar and AP style, along with editing page layouts for structure and aesthetics, for around four hours per shift. Shifts are from 5-9 p.m. and 8 p.m.-close on production nights. The second shifts may go short or long depending on late events or stories.

Receptionists are paid for 3 hour shifts at \$14 per hour. They work mornings from 9-12 a.m. or afternoons from 1-4 p.m. Only one receptionist works per shift.

Digital Producers are paid hourly at \$14 per hour at around 4 hours per night to upload stories to our website. Two producers work each night and are required to upload all of the stories in two sections each to our website each night. They design what the content will look like online in terms of layout and coordinate with editors and designers to make sure the content is how it should be.

Delivery drivers are paid \$16 per hour to ensure papers are delivered to on-campus and off-campus locations, removing "unconsumed" previously delivered copies and recording volumetrics to improve circulation.

The Circulation Manager is paid \$15 per hour and supervises delivery drivers and tracks routes every day to make sure that the drivers have done their jobs. Additionally, the circulation manager may provide analytics occasionally to determine how many people may read the paper on a given day.

What is the history and rationale for paying each non-student staff position?

Historically, the Daily Campus, in a cost-sharing agreement with Nutmeg, paid for a non-student Financial Manager, but that position has since been removed from the organizational chart.

The Daily Campus contributes to the pay of financial staff that work within Trustee Student Organization Support. The organization splits the pay for the financial managers with the other Tier III organizations that the managers work for, proportionate to the paid hours they contract with each respective organization, which is new for FY23.

Activity Participation

Who is eligible to participate in your activities?

All undergraduate students across all campuses

All graduate students across all campuses

Faculty/Staff

Community Members/Guests

Please describe how students (number and/or percentage) utilize your services and/or participate in your activities?

The Daily Campus strives to keep the university and community informed and aware of important news, culture and sports around them. UConn students, faculty, staff and community members make up substantial readership, both of the print edition (distributed throughout campus, Storrs center and the surrounding commercial area) and the online edition (updated daily on our website and shared through our official social media accounts).

In the year thus far, our website has had a readership of approximately 800,000. In the last three months our Instagram page, the social media page that we use most to cater to our student audience, has reached over 15,700 accounts, with approximately 22% of the audience (of accounts with location on) residing in Storrs and 65% of the audience in the 18-24 age range. These numbers are approximate, and we are working on developing a system for tracking the number of print copies read as well.

The Daily Campus also exists to provide real experience and opportunities to members of the student body interested in news and especially print news media. We allow any fee-paying undergraduate student to participate in content production through editorial output, production, paper delivery and financial duties of the organization. There are currently approximately 250 active members of the organization, including over 60 consistent writers and over 50 production staff.

Please describe how faculty/staff (number and/or percentage) utilize your services and/or participate in your activities?

We know from communication with Trustee Student Organization Services that faculty and staff frequently read our publication on a daily basis, and contact the Department of Student Activities with interest in Daily Campus journalism.

Faculty/staff may interact with the paper through letters to the editor and op-eds which are published in our opinion section. We typically publish less than ten of these works per semester, but are constantly in communication with faculty/staff who email the organization with thoughts and questions. Our writers often feature the work of faculty/staff, or address things that concern faculty/staff in their articles as well.

Please describe how members of the local community (number and/or percentage) utilize your services and/or participate in your activities?

Community members are active readers of our newspaper as we deliver to not only on-campus locations but also to locations in the Greater Storrs-Mansfield area. We deliver to the Mansfield Town Hall, Mansfield Community Center, and the Mansfield Public Library, circulating information to our local community on a daily basis. Our circulation department is revising distribution methods to reach more community members on an ongoing basis. Further, all our publications are available in full on our website without subscription access or paywalls.

Community members also may interact with the paper through letters to the editor and op-eds. The editor in chief and other executives are constantly in communication with community members who email the organization with submissions, thoughts and questions. Our writers often feature the work of community members including professors, local artists and activists, and students, and address matters of local politics and news important to the university administration.

Financials

Please upload the SASFAC Excel Sheet that shows FY22 Actuals, FY23 Originals and Updated/Operating Budget, FY24 Original and Updated, and FY25 projections with and without an increase (RED TAB)

[Student-Activity-Fee-Budget-Projection-Form.pdf](#)

Briefly describe the programs and services you provide for your constituents that serve as the primary focus of your Organization.

The Daily Campus' primary focus is both the creation of content for our audience, and the opportunity to experience being a part of that content creation. The Daily Campus prints 2,000 copies of the newspaper product five days a week and distributes them across the UConn Storrs campus, in other surrounding

commercial businesses and throughout the greater Storrs-Mansfield area. We also produce content for our website and social media. Our staff works tirelessly to cover anything and everything UConn students care about, every week. Additionally, we serve as a training and professional development resource for students who want experience in the news industry. Frequently, our graduates continue to pursue professional careers with local and state news organizations. Any fee-paying undergraduate student is welcome to get involved, and we do not maintain any barriers to entry for new writers to participate.

Please explain significant changes in the operating budget (spending plan) for this fiscal year starting 7/1/22 when compared to the previous years budget. What are the short-term goals for the organization?

From the revenue side, we have adjusted our FY23 projected Advertising Revenue to be \$20,000 instead of the prior estimate of \$40,000. We decreased this projection because originally it was an overestimate, considering the fact that our Advertising department earned only \$1002.20 of revenue last year. This year, we have revamped our Advertising system, establishing our Marketplace online purchasing structure, and expect our revenues to return to old totals, albeit gradually. In the short-term, our goal is to increase our advertising outreach to boost these revenues.

Our allocation for Printing has also been updated. It is now \$155,000 rather than \$119,000 due to the inclusion of FY22 printing backpay (included in FY23 expenses are 3-months of FY22 printing, which amounts to an extra \$48,935.73 expense). This is an expense anomaly that will not return in future years.

The only other changes between our original and updated projections is with our Travel and Equipment-Capital which were changed from \$5,000 and \$4,000 to \$10,000 respectively. For Travel, this was in order as the previous \$5000 allocation was in accordance with COVID times, and the \$10,000 number was more accurate to provide for our Sports and Photo travel. For Equipment-Capital the number was increased to provide for new computer purchases. In the future we have decided to gradually raise to a \$10,000 allocation, so the organization can more regularly update its equipment, to limit the detriment against our production staff members. Our Travel allocation will also be gradually increased, rising to \$12,500 in FY25, accounting for inflation and allowing our reporters to cover local and national events more regularly. (edited, 1.11.23, KOperDC)

Due to delayed payment of FY22 Printing, our FY23 Printing expenses are significantly greater this year. We have spent \$48,935.73 on FY22 backpay, thus we will be over our allocated amount of \$119,000 with a total of \$154,597.48. The increased allocation to \$155,000 is only for FY23 due to the FY22 back pay and will not continue into the future. FY24 and FY25 printing will be at a lower rate.

Additionally, ever since the onset of the COVID pandemic our Advertising Revenue has taken a substantial hit, so much so that our FY22 revenue was only \$1002.20. With the revenue still rebounding, it will likely take 3 Fiscal Years to return to our typical Advertising Revenue total of \$30,000, gradually increasing to reach that total.

Lastly, our reported FY22 Student Wage totals are very low totals compared to projections. Our FY22 actuals are from our FY22 SABS account transfers, which may be underrepresenting the actual Student Wage because our FY22 October-April Monthly bills went unpaid until our new Board of Directors approved and administered in June. Because of this late payment, most of the FY22 Student Wages will not hit our SABS account until FY23, likely creating a higher FY23 actual for Student Wages. That being said, this late payment has already been accounted for in our current estimated Fund Balance, therefore this does not affect our Fund Balance projections for FY23, FY24 and FY25.

Our opening Fund Balance also is adjusted for current owed expenditures to WHUS for their outstanding revenue that was accidentally distributed to other Tier III organizations.

Additionally, the Daily Campus has recently negotiated and signed a contract with Tribune Publishing. The contract is a year in length with two options to renew. This is the first time we have renegotiated our printing rates in 3 years.

What are the top 3 expenditure categories for your Organization?

606- Printing
609- Subscriptions
626- Equipment/Capital

What are the top 3 expenditure categories for your Organization's funding of Tier 2 RSOs?

606- Printing
609- Subscriptions
626- Equipment/Capital

As a governance Organization which funds Tier 2 RSOs, what is the approximate ratio of dollars used for your own activities vs funding? Please provide a rationale for this ratio.

N/A

Fund Balance and Future Projections

If your Organization should carry over funds from one year to the next, what is the ideal (minimum) level of that fund balance and what is the justification for that amount?

Our ideal minimum fund balance is \$50,000, an amount that will be able to compensate for unexpected issues with printing, equipment or building operations that would prevent us from being able to produce the paper. With major expenses due and no prospective Fee increase until FY25, it will likely not be until FY26 until our fund balance can stabilize around that total.

If your organization is carrying a fund balance above the ideal/minimum level - what planned expenditures are budgeted (in which upcoming fiscal year)with the intention to bring down the fund balance to ideal levels?

Most of our fund balance is due to reductions to normal operations and distribution due to the pandemic, including reductions to travel and circulation amount. With operations returning to normal and inflationary effects, this fund balance will decrease in fairly quick fashion.

Combine this with May's prospective minimum-wage increase, rising printing costs and other expenses in accordance with inflation, our current fund balance being above the ideal level should not be considered problematic.

The Daily Campus is working to stabilize its fund balance, as it has been volatile in the past few years. As mentioned before, with major expenses due and no prospective Fee increase until FY25, it will likely not be until FY26 until our fund balance can stabilize around that total.

What are your Organizational priorities that are reflected in your projected budgets for the next two fiscal years?

As the print newspaper industry continues to struggle due to decreased readership and advertising, we have put increased effort towards our multimedia and digital presence, both through efforts like creating, maintaining, and rolling out a new website as well as in branching out and expanding multimedia production. That being said, we still are investing in printing as there is a prestige to being one of the few remaining daily printed newspapers in the country, and our constituents value that.

We are also prioritizing the revival of our Advertising Department. What was previously a very strong sector of The Daily Campus was decimated by the pandemic. One of our top priorities organizationally is to bring our Advertising Department back to its old ways to provide another area of revenue for our organization.

Please provide a brief justification for why a fee increase is being requested, including what your Org has done to maximize revenues and minimize expenditures that has brought you to this request.

There are several reasons why The Daily Campus is due for a fee increase in FY25. Ultimately, all the below reasons contribute to The Daily Campus having a prospective FY25 Fund Balance of -\$188,987, which would put the organization in a dire financial situation.

In terms of maximizing revenues and minimizing expenditures, that perfectly describes The Daily Campus. Line item by line item, The Daily Campus only spends in areas that help our constituents. Whether that be printing, which provides a daily physical paper to thousands in the Greater Storrs-Mansfield area, or Student Wages, which support the UConn community to explore creative avenues and earn valuable managerial experience, The Daily Campus reinvests everything back into the community. With Advertising Revenue hurt significantly by the pandemic, we are still in the process of rehabilitating the department to its old ways. It will take a few fiscal years for us to accomplish that and that is reflected in our projections.

One line item that majorly contributes to our financial situation is Student Wage Expenses. With the minimum wage increase this past July to \$14, our FY23 Student Wage expense allocation was increased to \$243,000 from \$225,000. With the CT minimum wage increasing to \$15, we project our FY24 Student Wages will increase to \$270,000, and then to \$285,000 in FY25 as we expect staff numbers to increase as well. Ultimately, this is a major contributing factor to our prospective financial situation in FY25.

☒ Our second most major expense is Printing, which is also increasing. With the appropriation of \$155,000 due to FY22 remnant unpaid expenses, and prospectively \$125,000 and \$130,000 allocated for FY24 and FY25, these increases in printing costs will contribute significantly to our prospective FY25 negative balance, sans a Student-Fee increase of course.

☒ Another line item that will contribute to this is our Non-Student Wage Expenses. With our recently ratified new MOU with the Department of Student Activities, we will have more consistent Non-Student Wage Expenses. Additionally, economic inflation will have a major effect on several of our expense categories, such as subscriptions and insurance.

☒ Ultimately, when you have these increases in the above expense categories, and have constant Student Fee Revenue and only gradually increasing Advertising Revenue, inherently there will be a greater loss.

☒ Furthermore, much of our current financial standing is due to the handling of our finances in FY21 and FY22. Partly due to the COVID-19 Pandemic, our past two Business Manager transitions were not handled effectively, hurting our organization's financial planning. Combined with our Financial Manager position effectively ending in October of FY22, there has been a lack of organizational financial awareness the past few fiscal years. This is very noticeable in our FY22 actuals, as several expense categories were not higher, due to lack of payment. This is also visible in our previous year's SASFAC projections (in the grayed out columns) as budgetarily many of the estimates turned out to not be the most accurate. This has contributed to our lack of financial planning and our current projections of \$100k+ losses in the next two fiscal years.

☒ With a fee increase, The Daily Campus can stabilize our fund balance while continuing to provide uniquely valuable support, service and an outlet for members of the UConn community.

The Student Activity and Service Fee Advisory Committee will be in touch about additional steps and documentation that your Organization will need to provide along with this packet as a result of seeking a fee increase.

Is there any additional information that the Committee should be aware of when reviewing your Organization's budget documentation?

Advisor & FO Review and Commentary

Suggestions for Review and Editing

for the history/rationale of paying non-student staff, you can mention that historically, the DC paid for a non-student business manager, most recently in a cost sharing with Nutmeg. this proportional arrangement is new to FY23. you say that last year the ad department generate no revenue, but your actuals for Fy22 indicate revenue (albeit, small). What's the rationale behind the significant difference between FY22 actuals for student wages (code 642) and your budgeted amount, without an explanation, it seems wrong? Did you want to mention specifically that you just renegotiated a new printing contract, and that means the price of printing was negotiated for the first time in 3 years. there should also be a note (i'll email everyone about this), that your fee revenue for last year was a bursar's mistake, and you owe WHUS money.

Advisor/FO signature

Electronically Signed by O'Brien, Krista (krista.obrien@uconn.edu) - November 22, 2022 at 2:22 PM (America/New_York)

Organization Review and Vote

You've got through and made any necessary edits:

Yes

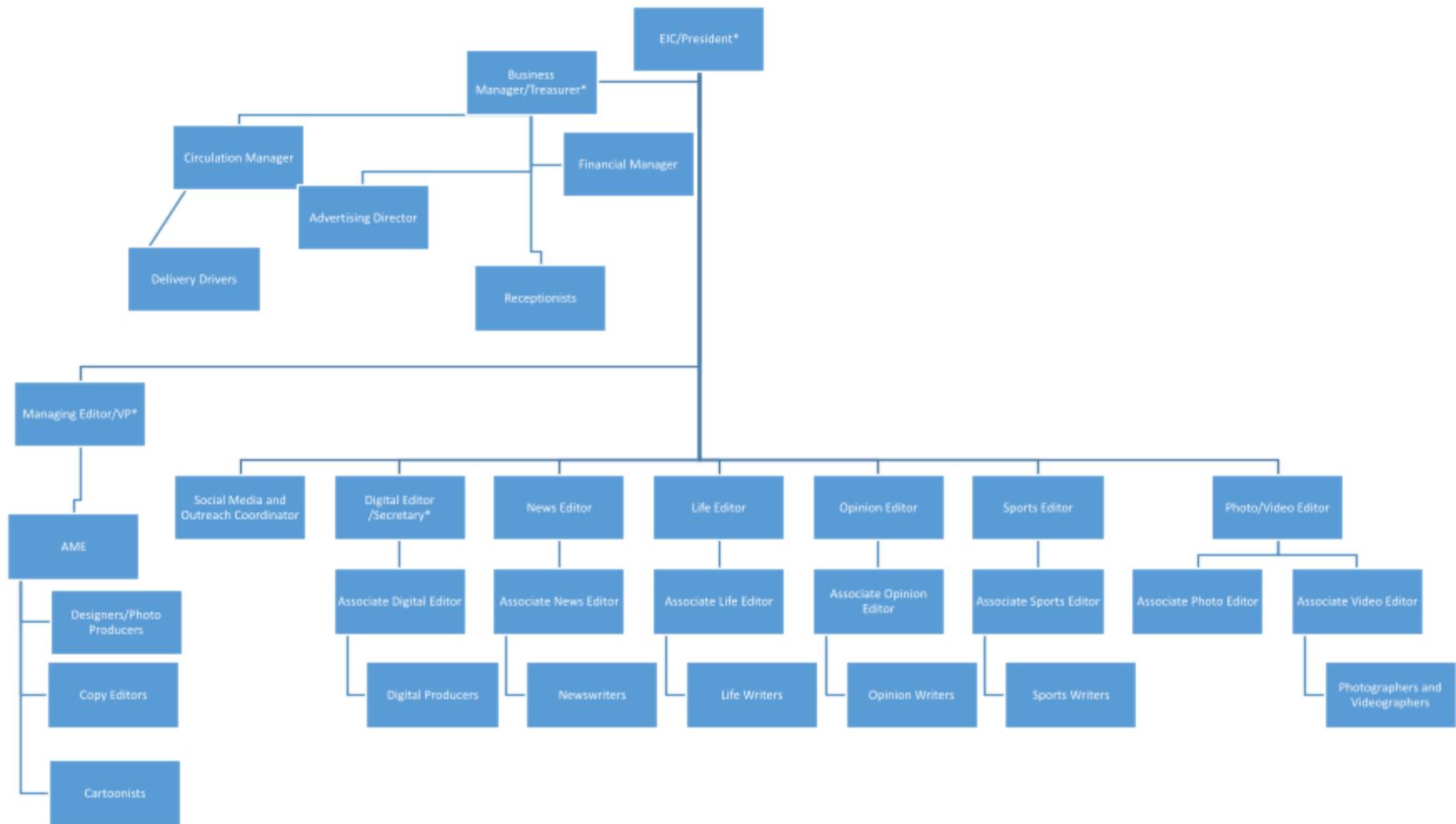
Date of formal Organization Budget approval

December 4, 2022

Please upload a copy of your Organization's meeting minutes reflecting an affirmative SASFAC packet vote.

[12.4.22 Board Meeting Minutes.pdf](#)

Code Description		FY22 Actual Amount	FY23 Original Amount	FY23 Updated Amount	FY24 Original Amount	FY24 Updated Amount	FY25 Projected W/O Increase	FY25 Projected W/ Increase
R e v e n u e s	501.1 General Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	501.2 Foundation Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	501.3 Benefit Fundraiser Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	502 Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	512 Advertising	\$ 1,002.20	\$ 40,000.00	\$ 20,000.00	\$ 40,000.00	\$ 25,000.00	\$ 30,000.00	\$ 30,000.00
	513 Awards and Prizes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	514 Vendor Commissions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	515 Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	516 Co-Sponsorship	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	520.1 Admissions Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	520.2 Food Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	520.3 Merchandise Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	520.4 Participation Sales	\$ -	\$ 700.00	\$ -	\$ 710.00	\$ -	\$ -	\$ -
	520.5 Services Sales	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	522 Registration/Entry Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	523 Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	524 Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	530 Penalties and Fines	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
531 Miscellaneous Revenue	\$ 5.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
533 Change Fund Returns	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
540 Business Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
546 Interest	\$ 969.95	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
547 Student Fees	\$ 401,258.84	\$ 360,000.00	\$ 360,000.00	\$ 360,000.00	\$ 360,000.00	\$ 360,000.00	\$ 576,000.00	
Total Revenues		\$ 403,236.84	\$ 400,700.00	\$ 380,000.00	\$ 400,710.00	\$ 385,000.00	\$ 390,000.00	\$ 606,000.00
E x p e n d i t u r e s	601 Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	602 Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	603 Gifts	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	604 Photocopying	\$ -	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
	605 Postage	\$ -	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00	\$ 150.00
	606 Printing	\$ -	\$ 90,000.00	\$ 155,000.00	\$ 90,000.00	\$ 125,000.00	\$ 130,000.00	\$ 130,000.00
	607 Promotional Items	\$ -	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
	608.1 Refreshments - Organization	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
	608.2 Refreshments - Events/Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	609 Subscriptions	\$ 4,317.99	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 15,000.00	\$ 17,000.00	\$ 17,000.00
	610.1 Supplies - Organization	\$ 136.50	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00	\$ 1,300.00
	610.2 Supplies - Events/Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	611 Telephone	\$ 581.00	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00	\$ 500.00	\$ 500.00	\$ 500.00
	612 Advertising	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	613 Awards and Prizes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	615.1 Contractual Services - Organization	\$ 2,880.00	\$ 9,500.00	\$ -	\$ 9,500.00	\$ -	\$ -	\$ -
	615.2 Contractual Services - Events/Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	616 Co-Sponsorships	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	617.1 Cost of Food Sold	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	617.2 Cost of Merchandise Sold	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	617.3 Cost of Participation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	617.4 Cost of Services Sold	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	622.1 Registration Fees	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	622.2 Entry Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	623 Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	624 Travel	\$ -	\$ 5,000.00	\$ 10,000.00	\$ 5,000.00	\$ 11,000.00	\$ 12,500.00	\$ 12,500.00
	625 Equipment/Durable Goods	\$ 359.68	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	626 Equipment - Capital	\$ 1,049.00	\$ 4,000.00	\$ 10,000.00	\$ 4,000.00	\$ 8,000.00	\$ 10,000.00	\$ 10,000.00
	627 Insurance	\$ 1,925.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 5,750.00	\$ 6,250.00	\$ 6,250.00
	628 Repairs and Maintenance	\$ 97.50	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
	629 Utilities	\$ 48.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	630 Penalties and Fines	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
631 Miscellaneous Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
633 Change Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
640 Business Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
642 Wages - Student	\$ 15,969.26	\$ 225,000.00	\$ 243,000.00	\$ 228,000.00	\$ 270,000.00	\$ 285,000.00	\$ 285,000.00	
643 Wages - Non-Student	\$ 14,168.33	\$ 35,750.00	\$ 35,750.00	\$ 35,750.00	\$ 39,000.00	\$ 44,000.00	\$ 44,000.00	
644 Wage Taxes - Student	\$ 29.07	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
645 Wage Taxes - Non-Student	\$ 11,079.62	\$ 28,243.00	\$ 28,243.00	\$ 28,243.00	\$ 31,000.00	\$ 35,000.00	\$ 35,000.00	
Total Expenditures		\$ 52,640.95	\$ 425,543.00	\$ 510,043.00	\$ 428,543.00	\$ 513,600.00	\$ 548,600.00	\$ 548,600.00
Revenues-Expenditures = Change in Fund Balance		#####	#####	\$ (130,043.00)	\$ (27,833.00)	\$ (128,600.00)	\$ (158,600.00)	\$ 57,400.00
Fund Balance at Start of Year		#####	#####	\$ 260,256.00	\$ 235,413.00	\$ 130,213.00	\$ 1,613.00	\$ 1,613.00
Fund Balance at End of Year		#####	#####	\$ 130,213.00	\$ 207,580.00	\$ 1,613.00	\$ (156,987.00)	\$ 59,013.00



Daily Campus Board Meeting, Meeting 22-24
December 4, 2022
Webex Virtual Meeting

Voting Members Present: Harrison Raskin, Zachary Wisnefsky, Madeline Papcun, Grace McFadden, Sam Zelin, Owen Silverman, Julian Prieto, Esther Ju

Voting Members Absent: Ben Pulsifer, Colin Piteo

1. Harrison calls the meeting to order at 3:32 PM
2. Julian Prieto enters the meeting at 3:33 PM
3. Harrison gives Sam the Board Member of the Month of December
4. Zach motions to approve the 11.27.22 Meeting Minutes
 - a. Owen seconds
 - b. Motion passes 6-0-1
5. Harrison begins discussion on SASFAC Submission
 - a. Zach mentions we need to approve this prior to submission
 - b. Calls board to read through the submission and recommend edits
6. Sam motions to approve the 12/4/22 SASFAC Submission Document
 - a. Maddie seconds
 - b. Motion passes unanimously
7. Zach begins discussion on Payroll Breakdown
 - a. The Daily Campus has spent \$92,069.38 on Student Wage expenses thus far
 - b. Based on this, we project to close around \$237,000 in in Student Wage Expenses in FY23
8. Sam motions to adjourn the meeting at 4:03 PM
 - a. Maddie seconds
 - b. Motion passes unanimously