

**Student Activity and Service Fee Submission Form
for
Trustee Organizations (all campuses)**

Welcome to the 2022-23 SASFAC process. If you need timeline, process, or resources, please visit the TSOS website [here](#).

Organization Contact Information

Display Name	NetID
Quezada, Kevin A	kaq21001

Email

kevin.quezada@uconn.edu

Your Organization:

SGA Stamford

Organization Website

Organization Social Media Information

<https://instagram.com/uconn.stamford.sga?igshid=MWI4MTIyMDE=>

History/Mission of the Organization

The UConn Stamford Student Government Association (SGA) was founded in 1963. The organization's founders formed the Association, established a constitution, and elected officers to act as a liaison between undergraduate students and the school's administration. Since 1963, the association has grown from a 9-member organization to a thriving association of diverse student leaders that plans, organizes, and executes programming and events for the student body to enrich each student's experience at our campus. Through our programming, SGA strives to build on UConn Stamford's strong sense of community and tradition. In assisting with the organization's operations, students who are active in SGA develop leadership, management, and organizational skills. SGA provides funds its wide range of programming and events by use of the Student Activity Fee which undergraduate students pay each semester. In addition, 30% of the Student Activity Fees collected is reserved for Registered Student Organizations (RSOs), who may use these funds when planning events and activities that are open to the student body.

Revenue

Current Fee Amount per Semester	Storrs Undergraduate Fees Regional Undergraduate Fees GSS Graduate Fees Law Graduate Fees SSW Graduate Fees
40	

Is your Organization seeking a fee increase?

No

Does your Organization receive income from any source other than student fees?

No

Organizational Structure

Please upload a PDF of your current Organizational Chart.

Please indicate which positions (if any) are currently held by non-students.

[SGA Org Chart2.pdf](#)

Does your Organization pay any elected or appointed student leaders?

Does your Organization pay for any non-student staff?

No

No

Activity Participation

Who is eligible to participate in your activities?

Undergraduate students of a specific campus

Please describe how students (number and/or percentage) utilize your services and/or participate in your activities?

Students utilize the services we provide by developing a community and getting resources on campus. This contributes to the social environment on the Stamford campus by giving students new experiences and opportunities to meet like peers and enrich their social communities. Furthermore, the resources provided to our student organizations directly impact our students with their well-being. Our event helps students obtain resources better to enrich their lives such as our food series and de-stress week.

Fall Attendance grand total
2705

Spring Attendance grand total
4043

Financials

Please upload the SASFAC Excel Sheet that shows FY22 Actuals, FY23 Originals and Updated/Operating Budget, FY24 Original and Updated and FY25 projections (BLUE TAB)

[Stamford ASG budget projection SASFAC FY23.pdf](#)

Briefly describe the programs and services you provide for your constituents that serve as the primary focus of your Organization.

The Student Government Association (SGA) primary service provided to our constituents is Programming for our Undergraduate Fee Paying Students. 70% of our operating budget is focused on original programming that is created by SGA Directors. The other 30% of our budget is set aside for all active RSO Tier - II Organizations. These clubs submit budget proposals to our organizations, and from there we allocate the funds to their programming needs, as deemed appropriate. These decisions are made by our finance committee and voted on by our General Senate for approval. We have Welcome week at the start of every semester and this provides activities for our students to be able to interact and meet new people at the start of the new semester. Our director's committee goes as follows:

Special Events Committee: The responsibility of this committee is to plan large-scale events that are regularly held each semester. The goal is to bring all students together over major educational, entertaining, and engaging activities. Some of the examples are the World Cup Event, Latine Dance Night from last year, and much more coming spring semester.

Off-Campus Committee: Giving students an opportunity to get to know the surrounding Stamford area as well as organizing trips to various locations for bigger, more complicated, but all the more rewarding and memorable experiences. A few examples of common activities are paid trips to RPM Raceway and Six Flags, which typically happen at the end of the spring semester.

Advocacy Committee: Reaching out to students, clubs, and professors to better understand campus issues and how to address them collaboratively. The main objective is awareness and outreach, which has involved looking at ongoing initiatives and past initiatives, namely last year's Title IX committee, with the aim of pursuing that again. The end goal for this semester is to propose and produce a permanent end-of-semester student survey, alongside the SET surveys, in partnership with student organizations and faculty.

The Novelty Committee is responsible for hosting small and frequent events on campus that focus on collaboration and community. Examples of these smaller-scale community events include giveaway events and grab-and-go style programming that incentivized students to participate in our community.

The Celebration Committee: This committee is tasked with creating events on campus dedicated to the various holidays throughout the semester. The committee will be charged with identifying these holidays/celebrations and developing activities or events to recognize and celebrate occasions that require representation, such as Halloween or a Multicultural Day

Please explain significant changes in the operating budget (spending plan) for this fiscal year starting 7/1/22 when compared to the previous years budget. What are the short-term goals for the organization?

We don't anticipate significant changes. Short-term goals are to continue to improve and increase SGA and RSO programming (increase quantity, and quality of programs, with the intent of increasing attendance).

What (if any) are the timing anomalies with regard to the reported income/expenditures?

The KFS Reimbursement for April 2022 was not processed in FY22. It was processed in FY23, in the amount of \$36,635.24.

What are the top 3 expenditure categories for your Organization?

608.2- Refreshments-Events/Programs
615.1- Contractual Services- Org
622.2- Entry Fees

What are the top 3 expenditure categories for your Organization's funding of Tier 2 RSOs?

608.2- Refreshments-Events/Programs
610.2- Supplies/Materials- Events/Programs
622.2- Entry Fees

As a governance Organization which funds Tier 2 RSOs, what is the approximate ratio of dollars used for your own activities vs funding? Please provide a rationale for this ratio.

70% SGA and 30% to Tier 2 RSOs

Fund Balance and Future Projections

If your Organization should carry over funds from one year to the next, what is the ideal (minimum) level of that fund balance and what is the justification for that amount?

The ideal level of funds to carry over \$100K in funds. Our justification is to provide funds to start off the year, and also to provide some additional funds for the Association programming – once our RSOs begin to function at Pre-Covid levels, their need will increase, and we will need the reserve to carry us over until a fee increase can be implemented.

If your organization is carrying a fund balance above the ideal/minimum level - what planned expenditures are budgeted (in which upcoming fiscal year) with the intention to bring down the fund balance to ideal levels?

SGA has currently budgeted the full student fee allocation in anticipation that the RSO's spending will not meet the 30% set aside. We hope that with our increased programming, and their continued growth we will begin to spend into the reserves.

What are your Organizational priorities that are reflected in your projected budgets for the next two fiscal years?

In our budget, our organizational priority is to rebuild pre-COVID levels of student engagement. Before the pandemic, we had an increasing student population and RSOs were becoming more active, and thus we expected more funding to be demanded. Now, our goal is to get our funding and activity levels closer to normal, and while also spending reserve money to promote our mission and student community. As far as programming, we will ensure student safety and accessibility depending on the logistics of any possible limitations on in-person events.

Is there any additional information that the Committee should be aware of when reviewing your Organization's budget documentation?

The Budget projection sheet may contain some discrepancies from previous years. We were unable to locate the budget projection spreadsheet containing the FY23 and FY24 Original numbers. We used the numbers reported in the budget projection submitted in FY21.

Additionally, as we have transitioned from TSOS oversight to Stamford Campus oversight – we are no longer using the TSOS Chart of Accounts. We are currently using the KFS/University Chart of accounts/Object codes. We tried our best to find the KFS equivalents code for the TSOS chart of accounts.

Advisor & FO Review and Commentary

Suggestions for Review and Editing

Leadership Structure: please use a PowerPoint template to put this into an org chart structure. (i'll share one with you!)

"Briefly describe the programs and services you provide for your constituents that serve as the primary focus of your Organization" - welcome week isn't mentioned but is a significant part of the budget/programming please add this in.

"Please explain significant changes in the operating budget (spending plan) for this fiscal year starting 7/1/22 when compared to the previous years budget. What are the short-term goals for the organization?" Answer does not fit the question. We don't anticipate significant changes. Short term goals are to continue to improve and increase SGA and RSO programming (increase quantity, and quality of programs, with the intent of increasing attendance).

Pet Peeve/format: add spacing between paragraphs to make it easier to read; and remove extra breaks in the in the organizational priorities question.

General note on the Budget projection spreadsheet - we are working on this. we do not have last year's numbers (Krista/David both had incomplete files) we are looking for feedback on what we should do. we are working on a budget projection using the KFS Chart of accounts, not the TSOS Chart. we hope to have that drafted after the fall break.

Advisor/FO signature

Electronically Signed by Riquier, Gayle (gayle.riquier@uconn.edu) - November 22, 2022 at 12:12 PM (America/New_York)

Organization Review and Vote

You've got through and made any necessary edits:

Yes

Date of formal Organization Budget approval

December 8, 2022

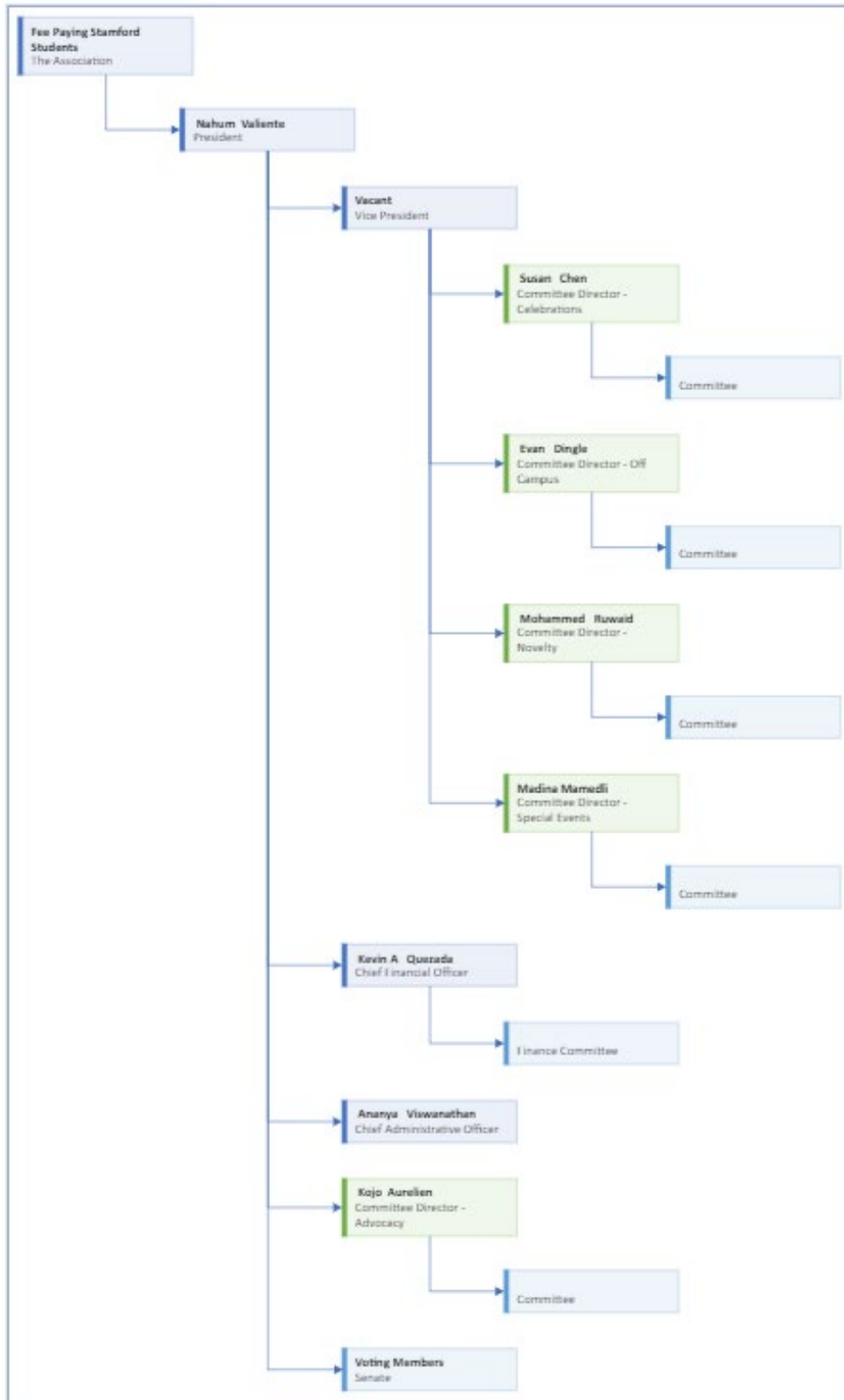
Please upload a copy of your Organization's meeting minutes reflecting an affirmative SASFAC packet vote.

[SGA-Meeting-Minutes-12-8-22.pdf](#)

		FY22 A	FY23 O	FY23 U	FY24 O	FY24 U	FY25 P
Income	\$	171,331.75	\$ 172,300.00	\$ 172,000.00	\$ 172,300.00	\$ 172,500.00	\$ 172,000.00
Revenue							
Sales & Services Of Auxiliary Enterprise							
Ticket Sales	\$	4,130.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,500.00	\$ 12,000.00
Student Fees							
Student fees	\$	167,201.75	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00	\$ 160,000.00
z-TSOS Chart	\$	-	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ -
Expense	\$	153,070.77	\$ 173,350.00	\$ 202,341.57	\$ 172,850.00	\$ 190,400.00	\$ 190,400.00
General Expense							
Equipment - Non-Capital							
Non-Controllable Equip <\$5,000	\$	947.69	\$ -	\$ 947.69	\$ 1,000.00	\$ 2,000.00	\$ 2,000.00
Fees							
General Fees not classified. No Services	\$	7,233.82	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Licenses	\$	2,385.50	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
Postage	\$	44.50	\$ -	\$ -	\$ -	\$ 150.00	\$ 150.00
Registration Fees – Non-Employees	\$	-	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Tickets / Admission Fees	\$	18,291.00	\$ 30,000.00	\$ 30,717.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00
Transaction Fees	\$	92.93	\$ -	\$ -	\$ -	\$ -	\$ -
Other Expenses							
Awards - Non-Cash	\$	450.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00	\$ 2,750.00
Reimbursement For Svcs Rendered	\$	-	\$ -	\$ 36,635.24	\$ -	\$ -	\$ -
University CC Fraud Clearing	\$	496.51	\$ -	\$ -	\$ -	\$ -	\$ -
Services							
Catering	\$	35,224.97	\$ 46,000.00	\$ 37,842.14	\$ 46,000.00	\$ 46,000.00	\$ 46,000.00
Other Services	\$	32,608.55	\$ 48,000.00	\$ 50,033.00	\$ 50,000.00	\$ 55,000.00	\$ 55,000.00
Printing And Binding	\$	236.25	\$ 800.00	\$ 800.00	\$ 800.00	\$ 1,500.00	\$ 1,500.00
Speakers/Lecturers	\$	-	\$ -	\$ 250.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Subscriptions							
Subscriptions	\$	239.28	\$ -	\$ 1,500.00	\$ -	\$ 1,500.00	\$ 1,500.00
Supplies							
Clothing	\$	7,553.73	\$ -	\$ -	\$ -	\$ -	\$ -
Food	\$	22,495.77	\$ -	\$ 4,706.80	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
General Supplies	\$	8,495.56	\$ 21,000.00	\$ 5,018.40	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
IT Software License	\$	1,934.00	\$ -	\$ -	\$ 2,000.00	\$ 4,000.00	\$ 4,000.00
Promotional Supplies	\$	9,149.69	\$ 10,000.00	\$ 14,410.00	\$ 10,000.00	\$ 14,000.00	\$ 14,000.00
Transportation / Motor Vehicles							
Transportation of Persons	\$	5,191.02	\$ 6,800.00	\$ 8,731.30	\$ 6,800.00	\$ 10,000.00	\$ 10,000.00
Travel							
Hotel	\$	-	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Non-Employee Travel Reimbursements	\$	-	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00

	FY22	FY23 O	FY23 U	FY24 O	FY24 U	FY25 P
Starting Balance		\$ 183,706.09	\$ 183,706.09	\$ 182,656.09	\$ 153,364.52	\$ 135,464.52
Income		\$ 172,300.00	\$ 172,000.00	\$ 172,300.00	\$ 172,500.00	\$ 172,000.00
Expenses		\$ 173,350.00	\$ 202,341.57	\$ 172,850.00	\$ 190,400.00	\$ 190,400.00
Net		\$ (1,050.00)	\$ (30,341.57)	\$ (550.00)	\$ (17,900.00)	\$ (18,400.00)
Ending Balance	\$ 183,706.09	\$ 182,656.09	\$ 153,364.52	\$ 182,106.09	\$ 135,464.52	\$ 117,064.52

Employee ID	Name	Title	Manager ID
ID1	Nahum Valiente	President	ID17
ID17	Fee Paying Stamfo	The Association	
ID2	Vacant	Vice President	ID1
ID3	Kevin A Quezada	Chief Financial Officer	ID1
ID4	Ananya Viswana	Chief Administrative Officer	ID1
ID6	Susan Chen	Committee Director - Celebrations	ID2
ID7	Evan Dingle	Committee Director - Off Campus	ID2
ID8	Mohammed Ruv	Committee Director - Novelty	ID2
ID9	Madina Mamedli	Committee Director - Special Events	ID2
ID10	Kojo Aurelien	Committee Director - Advocacy	ID1
ID12		Committee	ID6
ID13		Committee	ID7
ID14		Committee	ID8
ID15		Committee	ID9
ID16		Committee	ID10
ID18		Finance Committee	ID3
ID19	Voting Members	Senate	ID1



GENERAL SENATE MEETING

Student Government Association/UConn Stamford

Meeting called to order by President – Nahum Valiente
Date | time: 12/8/2022 3:40 PM **Total Voting Members: 22 Quorum: 13**

Officer/Director/Advisor Attendance

- | | |
|--|---|
| <input checked="" type="checkbox"/> President – Nahum Valiente | <input type="checkbox"/> Program Director- Susan Chen |
| <input checked="" type="checkbox"/> Interim Vice President – Alexis Pollock | <input type="checkbox"/> Program Director- Evan Dingle |
| <input checked="" type="checkbox"/> CFO – Kevin Quezada | <input checked="" type="checkbox"/> Program Director- Mohammed Ruwaid |
| <input checked="" type="checkbox"/> CAO – Ananya Viswanathan | <input checked="" type="checkbox"/> Program Director – Kojo Aurelien |
| <input checked="" type="checkbox"/> Stu. Activities Coord. /UConn – Gayle Riquier (non-voting) | <input type="checkbox"/> Program Director – Madina Mamedli |

Senator Attendance

- Rebekah Bacon
- Bijan Behzadi
- Trinnaye Berrie
- Lucy van der Merwe
- Emma Downey
- Jozef Lopez
- Schebania Philemon
- Katelyn Santiago
- Andrea Valladares
- Adrien Vincent
- Nicea Nerette
- Laurie Bernard
- Karima Hamada
- Kiyoshi Perretz

Approval of Minutes

- **Motion to:** Approve the meeting minutes from 12/1/2022
- | | |
|-------------------------------------|-----------------------------------|
| Moved by: Ananya Viswanathan | Seconded by: Kojo Aurelien |
| Voting results: Unanimous | Motion: Passes |

Minutes for all meetings are posted on the web at <http://sga.stamford.uconn.edu/meeting-minutes/> within 48 hours of the meeting. Senators should visit the site to review for accuracy before the next scheduled meeting.

President – Nahum Valiente

StamfordSGA-President@UConn.edu

Future Visit from Rep. Corey Paris

- University will be hosting a visit to discuss issues pertaining to student issues
- Main theme, the Student Loan Forgiveness bill that is being pushed in the Connecticut Legislation
- The visit is scheduled to be in late January/early February

Updated List of Husky Card Businesses

- We will be working to promote local restaurants that offer a student discount
- University is looking to not only add additional restaurants but also increase the discount that students will receive.
- Discounts usually are 10% discount, recent additions have an increased 35% discount for Stamford Students
- Online list can be found here: <https://stamford.uconn.edu/student-life/partners>
- Discounts available on the myuconn app

Student Concerns

- Interest in having a club travel team to play against other schools
- Request for more funding from SGA to cover costs such as uniforms, organizing games, etc.

Stay connected during break!

- We will be finishing planning rest of year events
- Updating the Constitution
- Updates on the VP Special election
- Make sure to join the GroupMe

Thank you all for a great semester and good luck in finals!

Interim Vice President – Alexis Pollock

StamfordSGA-VP@UConn.edu

Finals Breakfast

- When: 10AM - 12PM
- Where: Rich Concourse
- Hot breakfast will be served as a start to finals week

Welcome Week

UConn WBB Basketball Trip (1/25/23)

- Trip to watch UConn WBB vs Georgetown
- Game is at 4PM, bus will depart from the parking lot at 1:30PM
- Game will take place at the XL Center in Hartford CT
- Ticket includes round trip travel coach bus transportation and automatic admission to the game (no need to reserve your ticket)
- Tickets now on sale, use code *huskies* for tickets to be \$5, after 12/16 they will go up to \$10

Taco Tuesday and Kit Giveaway (1/17/23)

- Tacos will be provided and winter theme kits will be given
- Rest of the details such as time and location is TBD

Pottery Event (1/18/23)

- Students will be able to paint their own hand made piece of pottery, professionally polished, light refreshments will be provided

- Will take place in the auditorium.
- Time is TBD

Ice Skating and Involvement Fair (1/19/23)

- Involvement fair will be held in the concourse, showcasing the clubs available on campus. It will take place in the concourse, time TBD.
- Ice Skating will take place at Mill River Park from 5:30pm-8:15pm, free admission for the first 100 students, it includes admission and skate rental.

Rest of the year events

- Be on the lookout on UConn contact, your emails from the UConn Daily Digest (SGA and Student Activities sections), or on our Instagram Page (@uconn.stamford.sga) for more information on Welcome Week and a pending calendar with all of our events! Calendar will be released monthly.

Chief Financial Officer – Kevin Quezada

StamfordSGA-CFO@UConn.edu

No funding proposals

SASFAC:

Today we will be presented the updated form that we are looking to submit for SASFAC. We will be approving the form and receiving feedback to make changes if the student population wants too. Please stop us with any questions at any time since this form will represent your student body.

Motion to: Approve the following form to be submitted and presented to the SASFAC Committee.

Moved by: Kevin Quezada
Voting results: unanimous

Seconded by: Jozef Lopez
Motion: Passes

Chief Administrative Officer – Ananya Viswanathan

StamfordSGA@UConn.edu

Senator Resignations

Motion to: resign all senators with the exception of officers and directors

Motion moved by: Ananya Viswanathan
Voting results: unanimous

Seconded by: Emma Downey
Motion: Passes

Thank you for a great semester, and good luck on finals!

Advisor- Gayle Riquier

Gayle.Riquier@UConn.edu

- None

Announcements

- Contact SGA officers to ask questions:

- Nahum: StamfordSGA-President@uconn.edu
- Alexis Pollock: alexis.pollock@uconn.edu
- Kevin: StamfordSGA-CFO@uconn.edu
- Ananya: StamfordSGA@uconn.edu

Next Meeting/Adjournment

TBD

Motion to adjourn was made at 4:12PM

Motion moved by: Ananya Viswanathan

Seconded by: Kevin Quezada

Voting results: Passes

Motion: Passes

Approval:

– Chief Administrative Officer/SGA

Gayle Riquier – Student Activities Coordinator/UConn

Date

Date

Attendance:

Nahum Valiente
Alexis Pollock
Kevin Quezada
Ananya Viswanathan
Katelyn Santiago
Emma Downey
Kojo Aurelien
Mohammed Ruwaid
Karima Hamada
Laurie Bernard
Nicea Nerette
Gayle Riquier
Kiyoshi Perretz
Jozef Lopez
Adrien Vincent
Rebekah Bacon
Noah Park
Matt Corpuz
Oto Florian
Miguel DeJesus